



Architecture Program Accreditation Procedure 2019/20 Accreditation Fee Schedule

Item	Notes	Amount \$ (exc. GST)
Fees For Providers	Note 1	
Base Accreditation Fee (Annual)	Note 2	\$2,318
Accreditation Review Panel Fee (Annual) – adjusted for the period of accreditation of the accredited program	Note 3	NA
Program with 2 years accreditation		\$5,406
Program with 3 years accreditation		\$3,604
Program with 3.5 years accreditation		\$3,089
Program with 4 years accreditation		\$2,703
Program with 5 years accreditation		\$2,162
Additional Accredited Program – Annual Loading Administration Fee	Note 4	\$464
Additional Accredited Program – Accreditation Review Panel Fee	Note 5	To be determined based on specific Provider circumstances
Notification of Intent for Initial Accreditation Review Panel Fee	Note 6	\$5,000
Initial Accreditation Review Panel Fee	Note 7	To be calculated on cost recovery basis
Fees For Architect Registration Boards		
Architect Registration Board Fee	Note 8	TBA in Dec 2019
Sitting Fee Rates		
Sitting Fee – Daily Rate – for Panel or Committee Member	Note 9	\$420.00
Sitting Fee – Daily Rate – for Chair	Note 9	\$495.00

Notes

1. Fees for Providers. Annual fees are invoiced to Providers in two instalments, in approximately April and October.
2. Base Accreditation Fee. This Fee includes all costs related to running the Accreditation Procedure, excluding the costs of Accreditation Review Panels.

3. Accreditation Review Panel Fee. Based on the average cost of an Accreditation Review Panel, amortised over the period of accreditation. The majority of Providers will have a 5 year period of accreditation. For Providers with more than one accredited program, should the programs have different periods of accreditation, the fee associated with the shorter period of accreditation will be applicable. For Providers with more than one program to be assessed as part of an Accreditation Review Panel, an additional fee may be charged (see note 5).
4. Additional Accredited Program – Annual Loading Administration Fee. Charged when a Provider has an additional accredited program. Fee is 20% of the Base Accreditation Fee.
5. Additional Accredited Program - Accreditation Review Panel Fee. This Fee is applied where a Provider has more than one accredited program. The fee is calculated on a cost recovery basis to cover any additional costs related to the conduct of the Accreditation Review Panel for the second accredited program. This is dependent upon specific Provider circumstances and in some cases there will be no additional fee.
6. Notification of Intent for Initial Accreditation Review Panel Fee. This non-refundable fee is required approximately 18 months prior to the Initial Accreditation Review Panel. This fee will be credited towards the Initial Accreditation Review Panel Fee final invoice.
7. Initial Accreditation Review Panel Fee. Calculated on a cost recovery basis. A final invoice is issued after the completion of the activity.
8. Architects Registration Boards, as the Accrediting Authorities, fund 50% of the Procedural costs. Fees to the Boards are issued annually in December based on the number of practising architects in each jurisdiction as at 1st December. The 2018 fee was \$29.94 per practising architect.
9. The Sitting Fee is based upon AACA daily fee to panellists on AACA assessment programs.

General Notes

1. All Fees should be paid to AACA following the issue of a Tax Invoice to the Provider or Architect Registration Board for the specified Fee/s.
2. Accreditation is funded equally by Providers and Architect Registration Boards.
3. Accreditation costs are based on amortised costs over 5 calendar years.
4. The costing model is reviewed on an annual basis, and the fees adjusted accordingly, with an updated Fee Schedule published by end September annually.
5. Queries on Invoicing or the Fee Schedule should be sent to the AACA Accounts Officer via accounts@aca.org.au.

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