

AACA Overseas Qualification Assessment (OQA)

NCSA Performance Criteria Checklist

This checklist sets out the [National Standard of Competency for Architects Performance Criteria](#) necessary to assess the comparability of an overseas architectural qualification/s to the Australian accredited qualification in architecture.

Applicant name:

Applicants are required to demonstrate the following NCSA Performance Criteria to the level of K, S or A as indicated, defined as;

- Knowledge acquisition; applicant demonstrates clear understanding, no requirement for application or demonstration of skill.
- Skill acquisition; applicant demonstrates skill, no requirement for application in practice.
- Application of Knowledge and Skill in architectural practice; applicant demonstrates a clear understanding and can demonstrate where they have applied it in architectural practice or practice scenario.

In the Portfolio that you submit as part of your application, you need to provide a minimum of two examples per Performance Criteria (PC). The second example can be from the same project. You need to provide a minimum of 4 and a maximum of 6 projects.

Instructions for completing this checklist:

1. Insert your name at the top of the checklist.
2. Insert the names of your projects, as they appear in your project descriptions.
3. In each relevant cell specify the portfolio page number/s where the Performance Criteria example/s are shown.
4. If you are referencing an example that is not directly from a Project, record this in the column for Miscellaneous Items. Use this for general references only.
5. If you don't need any of the project columns, leave them blank.

PC Nos	Performance Criteria Description		Project 1:	Project 2:	Project 3:	Project 4:	Project 5:	Project 6:	Miscellaneous:
SAMPLE ONLY									
x.x	xxxxxx (sample only)	K	P2				P54		
y.y	yyyyyy (sample only)	S			P28		P55		
E1. Unit 1 - Design: Project briefing.									
1.1	Preparation & endorsement of an agreement between client and Architect. This agreement will clearly communicate terms, services to be provided and fees appropriate for the scale and type of project.	K							
1.2	Establishment, analysis and evaluation of client project requirements and objectives.	S							
1.4	Identification of factors that may impact on client project requirements and objectives.	S							
1.5	Knowledge of different procurement processes available and evaluation of the impact these have on the project.	K							
1.7	Preparation of project brief for approval by client and relevant stakeholders.	S							
E2. Unit 1 - Design: Pre-Design.									
2.1	Identification, analysis and integration of information relevant to siting of project.	A							
2.2	Application of principles controlling planning, development and design for the project site.	A							
2.3	Evaluation of factors influencing and impacting on project cost.	K							
E3. Unit 1 - Design: Conceptual Design.									
3.1	Design response integrates the objectives of brief, user intent and built purpose.	S							
3.2	Application of creative imagination, aesthetic judgement and critical evaluation in formulating design options.	A							
3.3	Design response incorporates assessment of the physical location and relevant wider regional, contextual and environmental issues.	A							
3.4	Design response incorporates assessment of relevant legislation, codes and industry standards.	S							
3.5	Exploration and application of ordering, sequencing and modelling of three-dimensional form and spatial content.	A							

3.6	Assessment of the economic impact on the project of design strategies and options.	K
3.7	Assessment and integration of construction systems and materials consistent with project brief.	S
3.8	Application of manual and digital graphic techniques and modelling to describe three-dimensional form and spatial relationships.	A
E4. Unit 1 - Design: Schematic Design.		
4.1	Evaluation of design options in relation to project requirements.	S
4.2	Evaluation of design options against values of physical, environmental and cultural contexts.	A
4.3	Application of creative imagination and aesthetic judgement to produce coherent design.	A
4.4	Inclusion of expertise of relevant specialists and consultants in developing the project design.	K
4.5	Investigation and integration of appropriate structural, construction, service and transport systems in the project design.	A
4.6	Investigation and integration of appropriate material selection for the project design.	A
4.7	Coordination and integration of appropriate environmental systems, including for thermal comfort, lighting and acoustics.	A
E5. Unit 1 - Documentation: Detailed Design.		
5.1	Application of creative imagination and aesthetic judgement in producing a resolved project design in regard to site planning, physical composition and spatial planning as appropriate to the project brief.	A
5.2	Resolution of project design addressing all building occupancy and functional aspects including spatial requirements and relationships and circulation aspects.	A
5.3	Evaluation and integration of regulatory requirements.	S
5.5	Integration of materials and components based upon an understanding of their physical properties.	S
E6. Unit 2 - Documentation: Documentation.		
6.2	Continuing coordination and integration of information and project material from relevant consultants, specialists and suppliers.	K
6.4	Timely completion and communication of accurate and comprehensible documents that will include, as required, drawings, models, specifications, schedules and other relevant modes of information.	S
6.5	Nomination of quality and performance standards with regard to selected materials, finishes, fittings, components and systems.	K
E7. Unit 3 - Project Delivery: Procurement.		
7.1	Identification of available procurement methods and assessment of relevance and application to the project.	K
E8. Unit 3 - Project Delivery: Construction Stage.		
8.1	Selection process for appropriately qualified contractors is in accordance with procurement method and project contract.	K
E9. Unit 4 - Practice Management		
9.1	Knowledge and implementation of appropriate practice model to ensure efficient, effective and ethical professional service.	K
9.5	Knowledge of the legal and ethical obligations relating to copyright and intellectual property requirements.	K
9.6	Knowledge and application of professional ethics and ethical practices in respect to practice management and provision of professional service.	K
9.7	Knowledge of legal and regulatory requirements and obligations in regard to architectural practice, practice management and registration as an architect.	K
9.8	Clear and consistent communication with client and relevant stakeholders throughout project.	K